

TREE APPLICATIONS

IMPORTANT POINTS TO NOTE

1. GENERAL

- **Initial assessment of the application will be done within 28 business days of submission**
- **Click [here](#) to view the fees and charges relevant to this application.**

This application is for pruning or removal of trees on private property only.

Further information regarding permits can be found on our [website](#) including what work:

- can be carried out without a permit
- requires a permit
- Council will not permit
- are proposed on a neighbour's property

2. SITE PLAN AND DETAILS

When completing the Site Plan, Details and Owners Consent attachment please provide sufficient details to locate tree(s) including labelling the tree(s) numerically on the plan. It is recommended that you tie a marker to tree(s) once this application has been lodged.

3. TREE AND SITE INFORMATION

If there is a current development application lodged for this property, tree removal may be assessed under that application and this application may not be required. Please contact Customer Service on 1300 434 434 prior to lodgement.

NOTE: Trees will not be assessed under this application process for Complying Development

Applications for removal of significant trees will require an arborist's report by an independent level 5 qualified arborist. Please attach report to this application.

Significant trees include:

- local endemic trees
- habitat trees
- heritage listed trees
- trees of large amenity and visual significance

Replacement trees may be required as a condition for approval of this application.

4. OWNER'S CONSENT

All owners must agree to the application being submitted. If the tree(s) are located on a neighbour's property or on the boundary the neighbours must also provide signed consent for the submission of this application.

The lodgement of this application authorises Council personnel to enter the site for the purpose of inspections.

The applicant named on this application will be the main contact for Council and all correspondence will be made with the applicant.

Additional signatures or documentation will be required if:

- *The property has recently been purchased - Written confirmation from the Purchaser's Solicitor must be provided.*
- *Contracts have been exchanged for purchase of the land - The current owner is to sign the form.*
- *The applications is signed on behalf of a Company - The seal must be stamped over the signature where a seal is required OR provided on Company letterhead.*
- *If the application is effecting common property -The consent of the strata body corporate is required*

Final determination will not be provided until all owners consent is received.

5. APPLICANT/OWNER DISCLOSURE

If the applicant or the owner(s) of the property is a staff member; contractor, or the spouse/partner or relation of someone who is a staff member or contractor, of Northern Beaches Council, please attach details on the attachments page.

6. DISCLOSURE OF POLITICAL DONATIONS AND GIFTS

If any gifts have been provided to Council by the applicant or any persons associated with the application in the last 2 years, please attach details on the attachments page.

7. PUBLIC INFORMATION

Details provided on this form and documents provided will be made public both at Councils Office and via Application Tracking on Councils website.

Details provided with your application are required under the Environmental Planning and Assessment Act and Environmental Planning and Regulation 2000 (see Part 1 of Schedule 1). Your information becomes part of a public register related to this purpose.

The information will be kept by Council and will be disposed of in accordance with the Local Government Disposal Authority. You are entitled to review your personal information at any time by contacting Council.

This information may be accessed by members of the public under the Government Information (Public Access) Act 2009 (NSW).

8. APPLICANT DECLARATION

By submission of this application I declare:

All of the information supplied in connection with this application is correct and I recognise that the application together with all supporting documents and plans will be made available to the public including availability through Council's internet site.

I understand that a false declaration may result in the refusal of this application.